



## **Internet Billing**

**E-Billing (Internet Billing)** is now available through Morgan White Administrators, Inc.

- Streamline your back office procedures.
- Reconcile your monthly premium bill on line.
- Greater speed and fewer man-hours needed to do tedious line by line reconciling
- Improve your efficiency by using E-billing.
- It will take just a few moments to make the changes as they occur and you will be ready to mail your premium.

Here are some of the highlights of what E-Billing will do.

1. Each payroll period the invoice will be posted on line at a secure website and you will have access via a userid and password.
2. You may make changes to your bill at any time by pulling up the employees by social or alpha.
3. You may add or terminate dependents
4. Enroll a new hire
5. Terminate employees
6. The system will track the changing premium amounts. No more adding or subtracting on your part.

**For more information contact Pam Newman at 1 800 800 1397 Extension 152**